

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, February 18, 2021

Call to Order

Mayor Mike Fort called the meeting to order at 7:00p.m. at the Community Building, 220 Main Street, to allow for social distancing.

Roll Call

Members Present: Mike Fort, Kevin Sather, Loren Lehman, Quen Kennedy, Destry Hell

Members Absent: None

Others Present: Sonja Pelland, Kory Williams, Tom Donahou, Steph Fairchild

Pledge of Allegiance was recited.

A motion was made by Councilor Kennedy, seconded by Councilor Hell, to approve the agenda as presented. The motion carried 5-0.

Approval of Minutes

A motion was made by Councilor Lehman, seconded by Councilor Hell, to approve January 21, 2021 Regular Meeting Minutes. The motion carried 5-0.

Consent Agenda

A motion was made by Councilor Hell, seconded by Councilor Kennedy to approve the items on the consent agenda:

1. Monthly Bills Allowed.
2. Acknowledge delinquent water and sewer accounts.
3. Approve Liquor licenses for Mel's Corner service (3.2 off-sale), VFW 9641 and Jackpine Savage Grill (On-Sale and Sunday).

Public Hearings

1. None.

Petitions, Requests, and Communications

1. None.

Reports of Officers, Boards and Committees:

1. Ambulance Report – Ambulance Chief Tom Donahou reported on behalf the ambulance service. A power cot was installed in the second ambulance today. The service is taking more transfer calls, mostly at night, but they take these calls whenever they can. A cell phone booster was installed in the ambulance garage so the pagers work better. Tom is working with International Falls Ambulance on getting a class for new EMTs soon. The new ambulance is very nice and working well.
2. Fire Department – Minutes of the February 8 meeting were provided and are on file at City Hall.
3. Maintenance Department – Kory Williams reported that the Maintenance Department has been busy keeping the rink flooded, installing a new cutting edge on the plow, repairing power steering lines on the bucket truck, sanding city streets, and replacing a frozen meter plate. Their Well completed an annual inspection on the wells and Kory has been working with Rural Water on discharge monitoring reporting.
4. Community Building Park Committee Report – Minutes of the February 8 committee meeting were provided and are on file at City Hall. Sonja Pelland reported that the Garden Club brick sales are nearing

another 100 bricks and that the club will keep ordering open for a couple more months. Two benches were ordered for the park and will be delivered within the next week.

5. Liquor Report – Minutes of the February 12 Liquor Committee meeting were provided to the council members and are on file at City Hall. The bar was allowed to open the On-Sale on February 11 for indoor seating. Hours are currently 10:00a.m. – 11:00p.m. Monday through Saturday, closed Sunday. Ron Nelson has not yet installed the dual furnace thermostat. Liquor store sales for the month of February were \$14,560.35, expenses were \$16,170.29, leaving a loss for the month/YTD of \$1,609.83.
6. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of January 2021 and are on file at City Hall. The annual audit was conducted by BradyMartz last week and went well. The audit may be ready for presentation to the Council by next month's meeting. A motion was made by Councilor Lehman seconded by Councilor Hell, to approve the financial report. The motion carried 5-0.

Unfinished Business

1. Water/Sewer Project Update – Sonja Pelland reported that the engineer was working on revisions for the quote needed for water plant improvements to the roof and lighting.
2. Resolution 2021-4: Third Avenue change Order No 1, extending the deadline for the completion of the project to June 17, 2021 to allow for completing the paving. The change does not increase the price of the contract. Councilor Lehman made a motion to approve, seconded by Councilor Kennedy, and the motion carried 5-0.
3. Grant Update: The FEMA grant application for a washer/extractor/dryer for the fire department has been submitted. The city was not selected to receive Transportation Alternative Funding for 2025. There has been a delay in the MnDot planned enhancement project and the funding would not match up with the state project. The Safe Routes to School Planning Assistance grant work will begin in the spring. The city may re-apply for TA funding next year to coincide with the MnDOT project and/or seek other sources of funding for Main Street improvements. A grant request was made to MnDOT Aeronautics for a mower for the airport and was selected for funding. Once approved, the mower can be ordered.

New Business

1. Resolution 2021-5: Accepting a donation in the amount of \$20,000 from Littlefork Ambulance Thrift Shop toward the purchase of a power cot. Councilor Lehman moved to approve, seconded by Councilor Kennedy. The motion carried 5-0.

Miscellaneous

1. None.

Adjournment

Councilor Hell made a motion, seconded by Councilor Kennedy to adjourn the meeting at 7:25p.m. The motion carried 5-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort