

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOSKIPING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, February 17, 2022

Call to Order

Mayor Mike Fort called the meeting to order at 7:00p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mike Fort, Kevin Sather, Loren Lehman, Quen Kennedy, Destry Hell

Members Absent: None

Others Present: Sonja Pelland, Tom Donahou, Jason Chopp, Jim Yount, Stephanie Fairchild

Pledge of Allegiance was recited.

A motion was made by Councilor Sather, seconded by Councilor Kennedy to approve the agenda. The motion carried 5-0.

Approval of Minutes

A motion was made by Councilor Lehman, seconded by Councilor Hell, to approve January 20, 2022 Regular Meeting Minutes. The motion carried 5-0.

Consent Agenda

A motion was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 5-0, to approve the items on the consent agenda:

1. Approve Monthly Bills Allowed.
2. Water/Sewer shut-offs.

Public Hearings

1. None.

Petitions, Requests, and Communications

1. A letter was received from North Star Electric Community Trust Operation Round Up that a grant in the amount of \$500 toward community building doors had been awarded to the City of Littlefork. A thank you letter will be sent.
2. A copy of the letter of support that was sent to the Minnesota Department of Natural Resources, Federal Recreational Trail Program, in support of Voyageur Country ATV's funding application was provided to the council and is on file at city hall.

Reports of Officers, Boards and Committees:

1. Ambulance Report – January run/call recap was provided and is on file at City Hall. Ambulance Chief Tom Donahou reported that an EMT class has started and that Elizabeth Pendergast, Joanne Richards and Tara Richards are participating. The new rig has had an antifreeze leak even after the repairs for hitting the deer were thought to be complete. It is being used as a backup until the repairs can be complete and should be covered as part of the original claim. Councilor Kennedy asked Tom to check as to whether the recent engine repairs (separate from the deer claim) were covered by warranty.
2. Fire Department – No report
3. Maintenance Department – No report
4. Liquor Report – The Liquor Committee met prior to the council meeting. Minutes will be provided at the next regular council meeting. Minutes of the January 20 meeting were provided and are on file at city hall. Sonja Pelland reported the bills on hand totaled \$10,479.78 and cash on hand totaled \$5,646.60. The

council discussed and questioned whether money would need to be transferred in to cover the shortfall but decided to take no action at this time.

5. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of January 2022 and are on file at City Hall. Liquor store revenues for the month of January were \$20,005.63. Expenses for the month were \$22,168.66, resulting in a loss of \$2,163.03 for the month. A motion was made by Councilor Lehman seconded by Councilor Hell to approve the financial report. The motion carried 5-0.

Unfinished Business

1. ATV Park Concept drawing was presented by Jason Chopp of S.E.H. for review and comment. Discussion was held. Jason requested that if the council would like to see any changes to the concept before it is submitted for funding that they should let him know within two weeks of the March 17 meeting as he will need to submit the LCCMR funding application in April. The city may also need to submit for bonding and S.E.H. will assist if that is the case. Jason suggested the council start thinking of a name for the park. An information meeting for the project will be held once we know if indeed funding can be secured.

New Business

2. Resolution 2022-7: A motion was made by Councilor Lehman, seconded by Councilor Sather, and carried 5-0, to approve electing the Standard American Rescue Plan Act Allowance.
3. Resolution 2022-8: A motion was made by Councilor Kennedy, seconded by Councilor Lehman, and carried 5-0, to accept a donation to the Littlefork Ambulance Service from the Littlefork Thrift Shop to be used toward uniform purchases.
4. Small Town Tech Proposal: Jim Yount of Small Town Tech presented a proposal to combine the city's five internet connections into a single data network served by a single modem and firewall. Councilor Sather made a motion, seconded by Councilor Kennedy, to request a formal proposal be drafted for consideration. The motion carried 5-0.
5. Resolution 2022-9: Accept community building door quote. Two quotes were obtained. One was from Morton Buildings in the amount of \$9,689 and the other was from Up North Builders in the amount of \$11,700. Up North Builders quote included finish work and the Morton Buildings quote did not. A motion was made by Councilor Lehman, seconded by Councilor Sather, and carried 5-0 to accept a quote from Up North Builders in the amount of \$11,700 to install another set of doors to the community building using ARPA funds.

Miscellaneous

- 1.

Adjournment

Councilor Kennedy made a motion, seconded by Councilor Hell to adjourn the meeting at 9:02p.m. The motion carried 5-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort